

CRANESVILLE PROPERTIES LLC TENANT INFORMATION SHEET

Date: _____

Name of Contact for Lessee _____

Tax or Bus. ID# _____

Email Address of Contact: _____

Complete Business Name _____ (Corporation, LLC, Partner, D/B/A)
(If a Partnership, Partner must complete a Tenant Information Sheet also.)

Current Address _____

(Previous address if less than 2 years) _____

Phone Number _____ Cell Phone _____ Alternate Phone _____

Emergency Contact If You Are Unavailable: _____

Phone # _____ Cell Phone # _____

Name of Landlord if you rent _____ Phone # _____

Address of Landlord if you rent _____

Name of Bank & Address: _____

Acct. #(s): _____

I hereby consent and authorize the Riverfront Center to do a business and/or consumer credit search by credit agencies of Riverfront Center's choice in connection to approve a lease at Space # _____ in the Riverfront Center, a Division of Cranesville Properties LLC, Amsterdam, NY 12010.

SPACE WILL BE USED FOR _____ SPACE SQUAREFOOTAGE: _____

Individual for Lessee _____ Authorized Signature _____

TERMS OF LEASE:

RENT:
P.S.F. _____ MO.: _____ YRLY.: _____
COMMENCEMENT DATE _____
TRASH REMOVAL _____
WATER/SEWER _____
SECURITY DEPOSIT _____

DURATION _____
UTILITIES _____
JANITORIAL _____
MAINTENANCE _____
INSURANCE _____
RENEWAL OPTION _____

SPECIAL NEEDS:
HIGH WATER DEMAND Y/N
HIGH UTILITY DEMAND Y/N
AFTER HOURS ENTRY Y/N

LANDLORD WILL PROVIDE THE FOLLOWING BUILD-OUT _____

RESTRICTIONS/LIMITATIONS _____

OTHERS: _____

*****KEYS FOR THE POSTAL MAILBOXES ARE ISSUED AT***
THE AMSTERDAM POST OFFICE**